

Yellowknife Playschool Association
Monthly Meeting Agenda
June 22nd 2017 7:00 p.m.

Members present: Jill Stephenson, Chelsea Donaldson, Kaja Kotulak, Denika Brennan, Karin Vanonen, Alicia Jarvis and Sue Fitzky. Several incoming parents also present as they were invited to this meeting.

Teachers present: Victoria Budgell, Hille Stewart and Incoming teacher Janet

1. Welcome and call meeting to order - 7:25 p.m.

2. Approval of agenda -

Motion - Karin

Second - Jill

3. Review and approval of minutes of last meeting in April 2017 as circulated by email

Motion - Jill

Second - Denika

4. Financial Report - Karin - Almost all of the summer camp checks have been deposited. For next year, we should revise the handbook and be aware in what it says regarding payment, i.e. some parents have post dated cheques and or done 2 of them.

- **House keeping checks are here and can be returned or picked up.** Victoria will email parents to let them know they are available for pick up
- Our net income is just over \$17,000, which is also reflective in what was needed this year, i.e. water damage deductible and other misc replacement items.

5. Registration update- Kaja-

Summer programming- only week 5 has 2 spots and week 6 has one spot

Regular 2017-2018 programming we have:

M W F - fulltime- 4 spots open

M W F - morning- 1 spot open

M W F - afternoon- 2 spots open

T/ Th - full day- 1 spot open

T/ Th - morning- no spots, programming full with a large waitlist

T/ Th - afternoon- no spots, programming full

6. Reports:

- a. Chairperson – Jill – Gave a brief history of the programming to parents who remained for the meeting. Our new teacher has been hired, with Janet present at the meeting. Summer camp positions have been filled (Jane). Board positions for the fall have been filled and will be known come the AGM.
- b. Vice-Chairperson – Denika – Only thing left is the carpet cleaning this weekend. And the volunteer duties have been tweaked for next year, i.e. laundry duration
- c. Secretary – Chelsea – Nothing to report
- d. Fundraising - Robyn – out of her \$6500 goal, the fundraising profits were \$13, 431
- e. Publicist – Hille- Nothing to report
- f. Grants Coordinator – Alicia- Nothing to report
- g. Maintenance Coordinator – Marc & Hille- Not much to update from Marc, but there is some minimal yard work to do. Dehumidifier and fan left to follow up with. The maintenance document/ calendar is in the google gmail accounts for the incoming board and for everyone to look at.
- h. Parent-Teacher Liaison/ Playschool Coordinator – Hille – She is liaising minor details for next year, i.e. weekly emails and plans on creating a binder for coordinating duties

7. Teachers Report – Victoria & Hille –

Victoria—

- Commenting for Belle-- laundry for the summer? Jill says this is figured out for the summer.
- Money for upgrading equipment? We have money allocated to go towards a new computer for the playschool, and Victoria spoke about her wish list if she was staying with the playschool, i.e. puppet stand, outdoor toys. She will give this to Janet and chair for suggestions
- Discussion ensued on Avens outings. She stated these events went really well, and she is hoping that this can continue depending on the comfort of the incoming teacher and the group dynamics. She also discussed that the kids are fascinated with a book birdhouse they saw along the walk to Avens. Perhaps an idea for next year.

Hille----

- Nothing extra, but agreed with Victoria and will help liaise all of this.

8. Parents' Concerns and Feedback – Jill- Nothing to specific to report, but wanted to discuss a conversation with a parent regarding having the option of full time programming, as the parent thought this would make us more inclusive. This issue has always been an area of discussion from year to year, but the discussion with the parent centered on past programming and the positives and negatives of providing this type of care. The playschool

has frequently decided against full time as we differ from daycare programming and have found our niche in part time programming. The playschool also needs plenty of parent volunteers, which would cause issues with fewer parents available to assist with day-to-day duties.

9. Old business-

- Summer Camp Teachers- all teachers are hired
- 40th anniversary celebration- this went well. Thank you Hille. There is some pottery bowls leftover available for sale if anyone is interested.
- Extra teacher/ more students-

10. New business:

- Jill—If everyone can work on some notes for next year and change what needs to be change for the upcoming year

11. Next meeting – AGM-- August 31st, 2017 @ 7pm

12. Meeting adjourned – 8:12pm