

Yellowknife Playschool Association
General Meeting Minutes
January 18th, 2018 7:30 p.m.

Members Present: Claudia Haas, Jane Staard, Chelsea Donaldson, Kaja Kotulak, Robyn Bugbee, Jill Stephenson (called in) and Julie Ward (called in)

Playschool Teachers: Janet St. Pierre and Hille Stewart (Coordinator)

1. Welcome and call meeting to order – 7:35 pm

2. Approval of agenda- Claudia

Motion – Kaja

Second - Robyn

3. Review and approval of minutes of last meeting as circulated by email- Chelsea

Motion – Jane

Second - Robyn

4. Financial Report- Julie – Reports financials are looking good for the past few months (nov/dec), with a slight deficit. For the entire year, we should anticipate a small deficit, although this could change based on fundraising
Balance report—summary of the expenses for the year— also looks good.
Brief discussion ensued on financials regarding the deficit and whether this impacts future programming or significant.

5. Reports:

- Chairperson- Claudia –
 - Finishing contracts.
 - March Camp-- We are still needing a lunch person
- Vice-Chairperson – Jane –
 - Few questions:
 1. Should there be a change to laundry? No, we will keep it the same.
 2. Have specific families been in for subbing? Yes.
- Secretary – Chelsea – Nothing to report
- Fundraising – Robyn –
 - Read-a-thon—Starts Monday. The goal is for each child to get 4 sponsors to for their reading.
 - Purdy's Chocolates is set for February 12-26
 - May will be another grocery bagging

- Meat in April, she will be asking Northern Foods to sponsor our shipping again
 - Registrar – Kaja – Another child enrolled but hasn't started yet due to illness. There are no other interests for the afternoons.
 - March Break Camps-- Week 1- 12, week 2- 6, with total of 16 for each week
 - Regular programming-
 3. MWF Mornings- 10
 4. MWF Full days- 6
 5. MWT Afternoons- 5
 6. TTh Mornings- 7
 7. TTh Full days- 9
 8. TTh Afternoons- 4
 - Grants Coordinator – Jill –
 - Summer Student Grants- will be submitted next week.
 - For the teachers-- need the teachers to make a list of items that we need for specific items. This will assist in applying for future grants
 - Coordinator – Hille –
 - Extra programming started today, went well
 - Guest speakers – tried fire hall but this is still in limbo
6. Teachers Report – Janet – No major concerns.
7. Parents' Concerns and Feedback – Question re: outside programming. What is the temperature we go out? Discussion ensued over the handbook and that the schedule also addresses when we go outside.
8. Old business:
- i. Current parents with support workers— One student with an aid is requesting a 3rd day as she attends T/Th programming and the other child/aid spot MWF does not attend Friday- this was a lengthy discussion which did not yield a consensus last meeting. We discussed the feasibility of the two students swapping their programming; however nothing has been done since the last meeting. This meeting did not yield another consensus. This will be brought to a vote via email.
 - ii. Registration Form- review (Kaja)—should we save spots for children with an aid? The consensus is yes for 2 weeks into the school year (September 15th), then we will open up these spots if not utilized.
 - iii. Proposed Tuition Increases (Julie)--- Julie proposed numbers. Large discussion ensued over rates. We discussed keeping cheques the same every month, oppose to changing for certain months.

Motion to approve propose new rates by Julie

Motion- Julie

Second- Robyn
Vote was unanimous

iv. Potty training policy (Hille)—Policy was emailed to everyone for review. Discussion ensued regarding how the wording should be for how many accidents. Policy will be revised and then implemented, as there are currently a few issues the teachers are dealing with.

9. New business:

- a. Registrar Position for Next Year- Briefly discussed that Kaja will not be continuing as the registrar next year.
- b. Summer Camp- when to open registration— Plan is with the next year registration

10. Next meeting – to be discussed

11. Meeting adjourned @ 9:35pm