

**Yellowknife Playschool Association
General Meeting Agenda
October 19, 2017 7:30 p.m.**

- **Welcome and call meeting to order 7:39**
- **Approval of agenda - Jill**
- **Review and approval of minutes of last meeting -
Approved- Julie & Kaja**
https://drive.google.com/file/d/0B_imGkqLtWJ7b1h4czh5cVZORkk/view?usp=sharing_eip&ts=59cdc548
- **Financial Report**
 - **Monthly Statement -**
https://docs.google.com/spreadsheets/d/1Qmx-mjMQqrTddr6qvJPcayYqL2NcnmGyG1D_4zCg02l/edit?usp=sharing_eip&ts=59e6ae01
 - **Year-to-Date**
https://docs.google.com/spreadsheets/d/19q2COIGOBvfhx3KFHvxEyy_Up3ad0Gn-Mkc2rVKyWGw/edit?usp=sharing_eip&ts=59e6ae3d
Notes: Currently in a deficit need to consider this when approving budget.
 - **Budget Review and Approval**
<https://docs.google.com/spreadsheets/d/1XL4Qbao6kdSuZQz4ZM92WADtHYUGJxDIVqIRPeP3Z8/edit?usp=sharing>
Soft costs include maintenance - windows ~ \$3k for 3 windows; HRV ?\$, sump pump \$500, fence ??

- **Reports:**

- Chairperson

Information: Notify all that we are looking at revising the contracts to provide clarity

- Vice-Chairperson

Action: Vice Chair to send list of parents who want to pay deposit instead of volunteer to Treasurer

- Secretary - absent
- Fundraising - absent

Action: Chair will discuss fundraising ideas with Fundraiser

- Registrar

Information: MWF morning (full at 10); afternoon (3 filled & 1 spot open); full day (6 kids); TTH morning (9); Afternoon (4); full day (7)

Discussion: Consider adding more kids in the afternoon to increase tuition amount

Information: Kaja will start an internal facebook account to connect members

- Grants Coordinator

Information: DIAVIK application just closed; Jill needs a wish list of equipment and materials items to apply on different grants; summer student grant will come out in January; YK community foundation

Action: Hille and Janet to put a list together of things we need.

- Coordinator

ECE pre inspection - completed. The inspection was good. We were missing 3 health numbers. We passed fire and health inspection; Hille and Belle are doing first aid training this weekend; the field trip when well. It costs ~\$300 and we collected ~\$130 from parents; Music classes will run for 4 weeks in January or February; looking at .

- **Teachers Report**

No issues, no concerns

- **Parents' Concerns and Feedback**

Information: we have a great volunteer, Mark who is shoveling every morning for us.

- **Old business:**

- Registration Form:
 - Volunteer assignments

Most people are signed up for volunteer assignment but some people just want to pay the housekeeping costs.

Action: Jane to send a list of the people who want to pay the housekeeping costs to Julie

Information: Need to update the registration form and Kaja will initiate this in December.

- **New business:**

- Teacher Contract Changes (may need to conduct some discussion in camera)

Julie motioned to change amend teacher contracts to multi-year contract which will have a small increase each year. This change will hopefully create a bit of consistency and reduce some year to year confusion when having new contract year each.

Jill second motion

All in attendance agreed to changes

- **Other**

N/A

- **Next meeting -**

Action: Claudia to send out a doodle poll

- **Meeting adjourned**