

## YELLOWKNIFE PLAYSCHOOL ASSOCIATION NOTICE OF WITHDRAWAL FORM

I hereby give notice that I intend to withdraw my child from the Yellowknife Playschool Association.

Child's name: \_\_\_\_\_

Last day of attendance: \_\_\_\_\_

Briefly describe the reason(s) for withdrawal (e.g., moving, having difficulty adjusting, etc.):

\_\_\_\_\_

Address to which you would like your refund cheque and Income Tax receipt mailed (see note below):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

\*Note: Until February 28<sup>th</sup> of the school year, all monthly fees will be refunded (except the non-refundable registration fee of \$100) upon the withdrawal of your child, provided that a 30-day written notice is submitted to the Registrar. In the absence of the 30 day's written notice, the following month's tuition cheque will be forfeited if the position remains unfilled in the month following withdrawal. All remaining months' fees are forfeited in the event of a withdrawal of the child after February 28<sup>th</sup>, unless otherwise approved by the Board following a written request by the parent/guardian.